





Calvert County American Little League LEAGUE ID 220-07-02

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Our Little League is committed to the safe operation of our Programs. This Safety Plan and Manual has been developed to assist in that effort and to ensure that our league is "ASAP" compliant.



Safety Mission Statement of Our Little League

It is the policy of our Little League to actively participate in the ASAP Program in order to safeguard the physical and emotional well-being of all children participating in any baseball and softball programs, as well as providing a safe and friendly environment for volunteers, parents and spectators.

It is also the policy of our league to

- Inform and educate our community as to what the ASAP Program is and how it serves the best interests of our participants.
- Involve players, parents, community members, local businesses, law enforcement, fire protection, EMS and other organizations in our ASAP Program through the sharing of information, poster campaigns, advertising and education programs
- Utilize all available resources within our community to further the goals of the ASAP
- > Make Zero-Injuries our ultimate goal





Our 2022 League Safety Officer

Name: Jay Iungerich

Cell: (<u>443)498-3733</u> Email: <u>safety@ccall.org</u>

The responsibilities of the League Safety Officer to our Little League are:

- ✓ Develop and document League Safety Program and distribute hard copies to all volunteers in accordance with ASAP policy.
- ✓ Submit a yearly ASAP plan to Little League Baseball.
- ✓ Submit annually an updated Facilities Survey to LLBB
- ✓ Submit annually the Qualified Safety Plan Registration Form to LLBB
- Ensure compliance throughout the league with the established safetypolicies
- ✓ Help develop and coordinate all Safety Related Training with the League
- ✓ Conduct weekly inspections of all fields and facilities
- ✓ Report all violations to our Little League Board of Directors along with the corrective actions taken.
- Investigate all accidents; provide claims forms and information and track in accordance with this safety manual.
- ✓ Maintain and distribute First Aid Kits for all teams
- ✓ Ensure league compliance with the Little League Baseball's ChildProtection Policy
- Ensure compliance with ASAP requirement 15 requiring player registration data and coach/manager data be submitted via the Little League Data Center

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General Safety Policies for Our League

- This Safety Plan and manual will be distributed to all coaches and managers as well as all officers and league volunteers of *our Little League.*
- Our Little League will inform and involve parents in the Safety Program.
- Umpires are a vital part of our Safety Program. Umpires will be considered as Safety Officers for each game they officiate in the absence of a District or League Safety Officer and have the authority to stop, or delay play due to any safety issues.
- Before any game or practice, Managers, Coaches and Umpires will carefully inspect the fields/facilities for hazards. Inspection should



include bases, fences, outfield area, rest rooms, and bleachers. Managers must also ensure that all phone listings for our Little League Board of Directors and all Emergency Phone listings are predominately posted at the game or practice site. Report all problems to the League Safety Officer. Correct all problems BEFORE beginning play or practice.

- A working phone will be available at all game and practice sites.
- Before any game or practice, all equipment (Bats, Helmets, Bases, Catchers Equipment) must be carefully inspected for defects. Discard all defective equipment and report all problems to the Safety Officer. All defective equipment will be returned for permanent disposal. At no time will defective equipment be given away.
- All rules of the 2022 Little League rulebook will be strictly enforced. Our league will ensure that the appropriate 2022 Little League rulebook is distributed to every manager, coach, umpire, and league/district official. All



participants must follow all 2022 Little League Baseball Inc. rules, both during practices and games as most rules relate to safe participation. Some rules of special importance

- All fields under our control will use dis-engage able bases IAW Rule 1.06, inspected and listed on the 2022 Little League Field Survey submitted on-line.
- Catchers will be properly equipped In accordance with Rule 1.17. All catchers must also have dangling throat protectors secured to their masks in such a way as to provide proper protection.
- Catchers warming up pitchers or catching for infield/outfield drills will wear catchers helmet, mask with dangling throat protector.
- Under no circumstances will an adult volunteer warm up a pitcher in accordance with Rule 3.09. This includes standing at the backstop during practice as informal catcher for batting practice.
- All equipment will be inspected before it is issued and before each use. All batting and catchers helmets will comply with all specifications and applicable NOSCAE standards.
- All suspect or clearly defective equipment will be disposed of by our equipment manager. It will not be given away for use by anyone.
- All bats used by our league will fully comply with 2022 Little League rules.
- All teams will be issued a First Aid Kit.
- Every Manager is to ensure that a First Aid Kit is available for all games and practices. Managers will also be sure to carry the team first aid kit if traveling outside of the league facilities. All kits should include non-latex gloves.
- Every Manager is to carry the team's roster with copies of all Medical Release Forms to all games and practices.
- Annual Basic First Aid/EMT Training is offered for our coaches and managers. All umpires and league officials will also be invited to attend.
- Annual Fundamentals/Skills Training is mandatory for all managers and coaches.

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- Our league encourages the use of protective cups by all male players. We also highly recommend the use of protective mouth guards by all infielders.
- *Our* league strongly encourages the use of batting helmet face guards and will provide them to all players requesting them.
- Our league requires that the Little League Baseball Medical Release be completed, signed and returned to the team manager before participation in any practice or game. <u>There are no exceptions to this rule. Copies must also</u> <u>be provided to the Player Agent.</u> A blank copy will be provided with the registration forms.

H	Medical Relea	se	
	carried by any requiar ties or together with team roca		
Player:		Date o	f Birth:
League Name:		LD.N	umber:
Parent or Guardian Author	tration:		
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Address:			
Hospital Preference :			
In case of emergency con	tact:		
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Whether regular season or tournament games or practices, your managers need to carry all their players' Medical Releases. While just as critical for teams in tournament play, the forms are just as important during the regular season.

Most hospitals will not treat a player who does not have a life-threatening injury without one. Imagine if your manager has to accompany a player with a broken leg to the hospital because the parents weren't at the game or practice. Without a Medical Release it's likely to be a long wait with a suffering player as the manager tries frantically to reach them to approve medical treatment.

Make sure your league has all players' Medical Releases, and the manager carries the team's forms with him or her everywhere. Then if a parent isn't at the field when an accident happens, the only call that will really matter is to 9-1-1.

A list of emergency numbers and league officials will be posted at all sites along with Emergency Procedures for our league.

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 We will submit all league player registration data or player Roster data and coach and manager data via the Little League Data Center at <u>www.LittleLeague.org</u> in the prescribed format.

OUR LEAGUE EMERGENCY PROCEDURE

In the event of any serious crime, threat of any type, injury, or illness

DIAL 9-1-1

This will connect you to a dispatcher who will provide the appropriate response to any emergency. Listen carefully to the dispatcher. They will ask you the appropriate questions and get you the help you need. No matter what, DO NOT HANG UP until the dispatcher hangs up or tells you to.

If the emergency is an injury or illness, fo<mark>llow this proc</mark>edure

First, protect the victim from further injury! DO NOT MOVE THE VICTIM UNLESS THERE IS AN IMMEDIATE THREAT!

Any qualified person at the sc<mark>ene should provide First</mark> Aid immediately.

The most important help you <mark>can provide to a victim who is seriou</mark>sly injured is to call for professional medical help. Make the call quickly, preferably from a cell phone near the injured person. If this is not possible, send someone else to make the call from a nearby telephone.

First dial 9-1-1. Give the dispatcher the necessary information. Answer all questions that he or she might ask. Most dispatchers will ask your exact location, the telephone number from which the call is being made and your name. They will also need to know what happened, how many victims there are and their condition. They will also ask what help is being given (firstaid, CPR, etc.) The dispatcher may be able to tell you how to best care for the victim.

Continue to care for the victim and reassure them until professional help arrives.

If the victim is a minor, find the legal guardian.



Always notify the League President and Safety Officer of any incident, no matter how minor, so that the league can properly document it.

CCALL President Name/Cell: Mike Barnes/240-538-7027

CCALL Safety Officer Name/Cell: Jay Iungerich/443-498-3733

Child Protection Policy

- All Volunteers and Board Members will submit to a background check via the Online system created by the JDP company in corporation with Little League International before 15 March 2022. This will be completed by having player agents submitting Full Name and email of all volunteers to the league President who will then upload this the JDP website. The JDP website will send a link to the volunteer to complete the background check process. The President of the league is notified of the forms completion and once the check is complete the president is notified of any flags that need review. The President reviews the flags and if necessary, discuss this with the BOD for possible further action per LL rule book.
- Our league will conduct background checks on all volunteers through JDP. There will be absolutely no exceptions to this requirement.
- Anyone refusing to submit the application will not be allowed to participate with the league in any capacity.
- Our league will retain background checks records until the end of the calendar year.
- Our league encourages the participation of our children in ASAP.
- A stringent coaches and parent code of conduct was created and will be distributed at coaches meeting and team books.

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Accident Reporting and Tracking Policy

For Our Little League

All accidents and near-miss incidents must be reported to the League Safety Officer (LSO).

- All accidents involving an injury that require any first aid or professional medical attention must be reported to the LSO within 24 hours of the incident.
- All other accidents and near miss incidents must be reported to the LSO within 72 hours. Near miss accidents are any incident where a player, spectator, umpire, coach, manager, or league official <u>narrowly</u> <u>missed</u> being injured. These "close call" incidents may indicate a safety problem that needs to be addressed before an actual injury occurs.
- League Safety Officer will investigate and take appropriate action.
- LSO will also forward comments to the board of directors and fill out appropriate form(s)
 - ASAP Incident Tracking Form(Enclosed)
 - Little League Baseball Accident Notification Form(Enclosed)
- LSO will also assist parents in filing claim forms. Copies of all claim forms will be maintained for two years.
- All accidents and near miss incident reports will be maintained by the LSO for a minimum of two years.



Maryland District 7 Little Leagues Incident/Injury Tracking Report A Safety Awareness Program – Activities/Reporting

		Lang	jue ID:	Inciden	t Disto:
Field Name/Location:				Incide	ant Time:
Injured Person's Name	o:			Date of Birth:	
Addreas:				Age:	Sex: 🗆 Male 🗆 Female
City:	-	Stato 2	IP:	Homa Phone: {)
Parent's Name (If Play	yar):			Work Phone: ()
Parents' Address (If Di	ifferset):			City	94
Incident occurred wh	hile participating in:				
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B) 🗇 Challenger	T-Ball (5-8)	3 Minor (7-12)	T Major (9-	12) 🗇 Junior (13)
T Senior (13-15)	□ St/Minor (13-15)	1.		1725	0995
C) Tryout	D Practice	Game Tourn	ament 🗆 Spec	ciał Event	
IT Travel to	Travel from	Cther (Describ	xe):		
Position/Role of pers	son(s) involved in in	cident:			
D) 🗆 Batter	T Baserunner	Pitcher	Catcher	🗆 First Ba	use □ Second
C Third	I Short Stop	D Left Field	Center F	ield 🗆 Right F	ield 🗆 Dugout
🗆 Umpire	Coach/Manager	Spectator	Volunteer	r Other:	lan semenana
Type of injury:					
Was first aid require	d?⊡Yas ⊡Na ii	yes, what:			
Was professional me	edical treatment requ	ired? □Yes □N	lo If yes, w	hat	
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G ACCIDENT NOTIFICATION FORM

Send Completed Form To: Little League International 539 US Route 15 Hwy, PO Box 3485 Williamsport PA 17701-0485 Accident Claim Contact Numbers: Phone: 570-327-1674 Fax: 570-326-9280

- This form must be completed by parents (if claimant is under 19 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/ dental treatment must be rendered within 30 days of the Little League accident.
- Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be furnished later than 12 months from the date the medical expense was incurred.

3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for

each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
 Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.

Limited deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure
provided to the league president, or contact Little League Headquarters within the year of injury.

Le	ague Name									League	1.D.		
Na	ame of Injured Person/Cla	imant	S	SN	PART 1	Date of Bir	th (N	IM/DD/	YY)	Age	Sex	Female	D Male
Na	ame of Parent/Guardian, i	Claimant is a Minor				Home Pho	ne (l	nc. Are	a Code)	Bus. Ph	1.	10000	100
Ac	dress of Claimant				Add	ress of Paren	t/Gu	ardian,	if differe	nt			
pe	e Little League Master Ac r injury. "Other insurance polover for employees and	programs" include far	mily's pe	ersona	l insurance	student insu	rance	e throug	gh a sch	ool or ins	surance	e through	
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Da	ate of Accident	Time of Accide			e of Injury								
De	escribe exactly how accide	ent happened, includi	ing play	ing po	sition at the	time of accid	lent:						
C	neck all applicable respon												
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I understand that it is a crime for any person to intentionally attempt to defraud or knowingly facilitate a fraud against an insurer by submitting an application or filing a claim containing a false or deceptive statement(s). See Remarks section on reverse side of form.

I hereby authorize any physician, hospital or other medically related facility, insurance company or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, or our health, to disclose, whenever requested to do so by Little League and/or National Union Fire Insurance Company of Pittsburgh, Pa. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Date	Claimant/Parent/Guardian Signature (In a two parent household, both parents must sign this form.)	
-		
Date	Claimant/Parent/Guardian Signature	
900		

^{6.} Accident Claim Form must be fully completed - including Social Security Number (SSN) - for processing.



For Residents of California:

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

For Residents of New York:

Any person who knowingly and with the intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

For Residents of Pennsylvania:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

For Residents of All Other States:

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Name of League	Name of Injured Person/Claimant	League I.D. Number	
Name of League Official	Position in League		
Address of League Official		Telephone Numbers (Inc. Area Codes) Residence: ()	

Were you a witness to the accident? □Yes □No Provide names and addresses of any known witnesses to the reported accident.

Check the boxes for all appropri POSITION WHEN INJURED	INJURY	PART OF BODY	CAUSE OF INJURY
01 IST 02 2ND 03 3RD 04 BATTER 05 BENCH 06 BULLPEN 07 CATCHER 08 COACH 09 COACHING BOX 10 DUGOUT 11 MANAGER 12 ON DECK 13 OUTFIELD 14 PITCHER 15 RUNNER 16 SCOREKEEPER 17 SHORTSTOP 18 TO/FROM GAME 19 UMPIRE 20 OTHER 21 UNKNOWN 22 WARMING UP	O1 ABRASION O2 BITES O3 CONCUSSION O4 CONTUSION O5 DENTAL O6 DISLOCATION O7 DISMEMBERMENT O8 EPIPHYSES O9 FATALITY O1 FRACTURE 11 HEMATOMA 12 HEMORRHAGE 13 LACERATION	01 ABDOMEN 02 ANKLE 03 ARM 04 BACK 05 CHEST 06 EAR 07 ELBOW 08 EYE 09 FACE 10 FATALITY 11 FOOT 12 HAND 13 HEAD 14 HIP	O1 BATTED BALL O2 BATTING O3 CATCHING O4 COLLIDING O5 COLLIDING WITH FENCE O6 FALLING O7 HIT BY BAT O8 HORSEPLAY

s your league use batting helmets with attached face guards? EYES ENO

If YES, are they DMandatory or DOptional At what levels are they used?

I hereby certify that the above named claimant was injured while covered by the Little League Baseball Accident Insurance Policy at the time of the reported accident. I also certify that the information contained in the Claimant's Notification is true and correct as stated, to the best of my knowledge.

Date	League Official Signature



Safety Training Events for 2022

Our Little League will provide a Safety Training Program. In addition to the following, make up sessions will be scheduled in our area as required.

2022 EMT/First Aid Training Sessions

Date/Time:TBD, 2022 Time TBD Location: TBD Date/Time: TBD, 2022 Time TBD Location: TBD

2022 Fundamental/Skills Training Sessions

Date/Time: TBD, 2022 Time TBD Location: TBD

Coaches and Managers Supplemental Training Outline

For Coaches and Managers

The intent of our league's Supplemental Training is to provide managers and coaches with the basic knowledge needed to teach, plan, and organize. There will be a strong emphasis on safety. Topics will include:

- Little League Rule Changes
- Pitch Counts per Age Group and Pitching Mechanics
- Returning from Injury- What are the Managers and Coaches responsibilities
- Safety Issues Safe Practice Field Conditions
- Safe Practice Policy
- Weather Policy
- Lightening Safety
- Lighting Conditions and Safety
- Injury Prevention



- Coaches And Managers Code Of Conduct
- ✓ Follow your leagues Safety Plan and ASAP Guidelines
- ✓ Require players to properly warm up/stretch before all activity

Warm ups should include gradually increasing working thru the full range of motion for the activity expected and should include a sport specific activity. Lining up and throwing to each other for 15 minutes is not a warm up!

✓ Cool down

Cool down after vigorous exercise. A 10 to 15 minute cool-down period allows heart rate and breathing to return to normal. Slow walking will prevent blood from pooling in the legs. Blood pooling can cause dizziness and blackouts. Do stretching exercises again to prevent the muscles from getting sore and stiff.

Concession Stand Safety

Calvert American Little League will be selling concessions, consisting only of prepacked/sealed from the manufacturer snacks and drinks. No refrigeration is required for any of the items. Calvert County Parks and Recreation, and Calvert County Board of Health requirements will be followed for any goods sold.

Parent Code of Conduct

Calvert American Little League requires that Parents sign a "Parent Code of Conduct

This process ensures that all parents are made aware of the expected behaviors, and that they are viewed as role models for good sportsmanship for our kids.

Coaches will be responsible for covering the topics on the Parent Code of Conduct, and to ensure that a signed copy is received from all parents and guardians of participating children.





Sport Parent Code of Conduct

We, the

Little League,

have implemented the following Sport Parent Code of Conduct for the important message it holds about the proper role of parents in supporting their child in sports. Parents should read, understand and sign this form prior to their children participating in our league.

Any parent guilty of improper conduct at any game or practice will be asked to leave the sports facility and be suspended from the following game. Repeat violations may cause a multiple game suspension, or the season forfeiture of the privilege of attending all games.

Preamble

The essential elements of character-building and ethics in sports are embodied in the concept of sportsmanship and six core principles:

- · Trustworthiness,
- · Respect,
- · Responsibility,
- · Fairness,
- · Caring, and
- · Good Citizenship.

The highest potential of sports is achieved when competition reflects these "six pillars of character."

I therefore agree:

- 1. I will not force my child to participate in sports.
- I will remember that children participate to have fun and that the game is for youth, not adults.
- I will inform the coach of any physical disability or ailment that may affect the safety of my child or the safety of others.
- I will learn the rules of the game and the policies of the league.
- 5. I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game, practice or other sporting event.
- 6. I (and my guests) will not engage in any kind of unsportsmanlike conduct with any official, coach, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.

- I will not encourage any behaviors or practices that would endanger the health and well being of the athletes.
- I will teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- I will demand that my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.
- I will teach my child that doing one's best is more important than winning, so that my child will never feel defeated by the outcome of a game or his/her performance.
- I will praise my child for competing fairly and trying hard, and make my child feel like a winner every time.
- I will never ridicule or yell at my child or other participants for making a mistake or losing a competition.
- I will emphasize skill development and practices and how they benefit my child over winning. I will also de-emphasize games and competition in the lower age groups.
- I will promote the emotional and physical wellbeing of the athletes ahead of any personal desire I may have for my child to win.
- 15. I will respect the officials and their authority during games and will never question, discuss, or confront coaches at the game field, and will take time to speak with coaches at an agreed upon time and place.
- 16. I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol and I will refrain from their use at all sports events.
- I will refrain from coaching my child or other players during games and practices, unless I am one of the official coaches of the team.

Parent/Guardian Signature



2022 CCALL COVID-19 Guidance:

- 1.If you feel sick, then stay home.
- 2. If you have been exposed to COVID-19, and are not up to date on vaccinations, or have not been confirmed positive for COVID-19 in the past 90 days, then the CDC recommends a 5-day quarantine and a test at 5 days after exposure.
- 3. If a participant tests positive for COVID-19 or have symptoms, then the CDC recommends that you isolate for 5 days (no symptoms) or 5 days and 24 hours with no fever (with symptoms) before returning to activities with CCALL.
- 4. Follow all local and state guidelines for facilities and events.
- 5. The managers meeting at home plate should be limited to one coach from each team plus the umpires. No players at plate meeting. Eliminate the meeting if possible.
- 6. Where possible, consider options for limiting both the pitching and the scorecard exchanges, in order to reduce person-to-person contact.
- 7. Allow teams to spread players out; expand the dugout area when room permits and only if player safety will not be compromised. Expansion of the team dugouts should not be done into foul ball areas. Attempt to limit bench personnel to essential team personnel.
- 8. Allow players to wear PPE items if they choose, as long as the items do not compromise the safety of any and all participants in the game.
- 9. Require teams to clean their dugout of all trash and other items after each game.